<u>Publication and Dissemination of Information While Upholding Both Teaching Procedures and</u> Copyrights

In the course of their studies at the Technion, many students are publishing or disseminating information related to their academic endeavors at the Technion, which include but are not limited to lecture summaries, examples, exercises, exams, solutions to exams/exercises, course reading material and translations of material (hereinafter: "learning materials"), primarily online. This information is often displayed on various websites, shared on forums, sent via email, and more.

This brief document aims to share with students, the rules they are expected to follow when publishing and disseminating of information (hereinafter: "publication"). The primary focus of these rules is on the importance of upholding Technion's teaching procedures as well as copyright laws. It should be noted that any disruptions to teaching procedures or violations of copyright constitute significant offenses, as detailed in the Disciplinary Tribunal Regulations. These regulations, as well as a summary of the tribunal's decisions from recent years, can be found at: www.undergraduate.technion.ac.il/GeneralInfo/Takanon.html.

Below are detailed instructions for publishing and disseminating material at the Technion:

- 1) With regard to learning material that is based on lectures, exercises or exams (including transcriptions or summaries of lectures, exercises, exams): The material cannot be published, unless prior written permission is obtained from the instructor who gave the lecture, exercise or exam, on which the material is based.
- 2) In addition, with regard to learning material that constitutes the performance of a study assignment (for example: exercise answers, exam answers, lab reports, projects): This material may not be published, unless all of the following conditions are met:
 - a. The submission date for the assignment has passed.
 - b. The person in charge of the course has granted permission for publication.
 - c. The author of the material (lab report, exam responses, etc.) has provided permission for publication. Notwithstanding what is stated in point (b) above, regarding homework answers only, the rule allows for publication unless explicitly forbidden by the course instructor. Regardless, the other conditions not publishing before the submission date and obtaining permission from the author must still be adhered to.
- 3) It is not permissible to publish outside learning material (articles, excerpts from books, etc.) or summaries, translations or any other adaptations, without securing permission from the copyright holder.

These rules apply to the distribution of learning material in any form, whether it's a digital file, printed or handwritten content, recorded material or in any other medium or form.

4) Do not create a link (online) to materials that violate copyright or disrupt teaching procedures.